



# Fivekanand School

D Block, Anand Vihar, Delhi - 110 092

VS/SW/2024-25/CIR-045

Date: 8-July-2024

## Mandatory Wearing of ID Cards by Students

Dear Parents,

We would like to inform you about the school's policy regarding the mandatory wearing of ID cards by all students while on school premises. This measure is essential for ensuring the safety and security of our students. Please take note of the following important points:

### 1. Mandatory Wearing of ID Cards:

- All students must wear their ID cards at all times while on school premises.

### 2. Penalties for Non-Compliance:

- Students who fail to wear their ID cards will be marked as defaulters in the ERP system under the "Uniform Defaulter" category.
- Being marked as a uniform defaulter five times will result in a yellow card being issued.
- Repeated uniform defaulters will face more stringent penalties as per the school's ongoing policy.

### 3. Restrictions and Consequences:

- **Examinations:** Students without their ID cards will lose 5 marks in CTs or Term exams.
- **Class Outpass/Medical Outpass:** Students must submit their ID card to receive a class or medical outpass. No student without an ID card will be permitted to leave the class unless in case of an exigency.
- **Library Access:** No library books will be issued to students without an ID card.

- **Uniform and Bookshop Facilities:** Students without an ID card cannot avail themselves of the uniform shop and bookshop facilities.

#### 4. Lost ID Cards:

- In case a student loses their ID card, they should immediately submit an application to the Class Teacher along with Rs 200.
- A temporary ID card will be provided within 24 hours, which the student must use to access all school facilities and comply with regulations.
- The new permanent ID card will be issued only after collecting the temporary ID card from the student.
- If a student loses the temporary ID card, a penalty of Rs 500 will be imposed before issuing a new ID card.

We request your cooperation in ensuring that your child adheres to these guidelines. The wearing of ID cards is a critical part of our safety protocols, and compliance is essential for the well-being of all students.

Thank you for your understanding and support.

Regards.

Principal (Officiating)